

# Cumberland-Franklin Joint Municipal Authority

(April 10, 2008)

- Chairman Steve Oldt called the meeting of the Cumberland-Franklin Joint Municipal Authority to order in the office of C.F.J.M.A. at 6:02 p.m. A moment of silent meditation and the pledge to the flag followed.
- Those present were:

Dwain Koser	Dale Heberlig, Sentinel	Jim Robinson, Solicitor
Tom Ginnick	Fred E. Clapsaddle, Jr.	Charles Heckman
Lisa Suders	Jerome Kater	Steve Oldt
Sarah Yoder, News Chronicle	Angelique Rininger	George Bauserman
Richard Perry	Randall Kendig	George Foreman, Engineer
Susann Morrison, Salzman & Hughes		Steve Dolbin
- The minutes for the March 13, 2008 meeting were approved, as presented, on a motion given by Mr. Clapsaddle and seconded by Mr. Heckman. Motion carried.
- There were no Public Comments at this meeting.
- Under Correspondence, we received a positive complimentary review from George Foreman, Dennis E. Black Engineering, on the new organic limit CFJMA has at the Shippensburg Borough Wastewater Treatment Plant through the BNR Project. **(see attached)**
- The Treasurer's Report was approved, as submitted, on a motion given by Mr. Heckman and seconded by Mr. Clapsaddle. Motion carried.
- Under the Solicitor's Report, Attorney Robinson informed the board on the following issues:
  1. There are currently 13 home owners to date in the Letterkenny Project who haven't signed their easements. He has spoken with 5 of them on the phone; answering questions and listening to their concerns and expressed discontent. He will be at the point in another week where he will do what he needs to do to take it a step further in acquiring the easements because bids will be opened May 22, 2008.
  2. Concerning the Deerfield project, there is a meeting scheduled for Friday, April 18 with the owner of Shippensburg Mobile Estates, Jim himself, Lance, Dwain and Steve Oldt. He commented that this will get rid of the need to use eminent domain.
  3. He attended a seminar on the new "open records" act. He said that the difference in the new law as far as the local municipality is marginal.

- a. "Burden of Proof" – It is the responsibility of the Municipality to prove a record shouldn't be given to someone who requests it. Records are 'open' unless proven otherwise by the Municipality.
  - b. "Presumption" – It used to be that if someone wanted a record it was presumed that a record was a 'closed' and they would have to prove it should be an 'open' record.
4. Lisa has been having an ongoing conversation with the insurance carrier for CFJMA concerning the "Hold Harmless Agreement." He will speak with Lisa for an update and then contact the insurance company to find out what is their concern.
- Under the Manager's Report, Dwain updated the board members on the following:
    1. The Authority has purchased the new sewer line viewing camera system. It has been in use over the last two weeks and is working very well.
    2. There has been a change to the Letterkenny plans to include a small pumping station at the end of the line in Upper Strasburg. It will be a 2-grinder pump station.
    3. He had informed the board in last months meeting that a few of the sewer lines in Shippensburg Mobile Estates ran under some of the mobile homes. This meeting he had pictures he had taken to support that statement and had marked them to indicate where the lines were in relation to the structure in the picture.
    4. Prologes, Walnut Bottom Road, is missing 300 feet that was never laid in the middle of their line. Dwain had spoken with 2 Vice-Presidents and an engineer for the company and they were all under the impression that the line was completed and ready for use. He made it clear to them that they had to finish installing the line before we would issue them a sewer permit.
  - Under Old Business, the Employee Policy Handbook was on the table for approval. Mr. Kater made a motion to "approve the Employee Personnel Policy Handbook, retroactive to January 1, 2008." Mr. Clapsaddle seconded the motion and it carried.
  - Under New Business, Susann Morrison from Salzmann & Hughes was present, representing BPG Properties. She presented a fully executed easement from Mercy Place Ministries to CFJMA for sewer line to be put in by BPG Properties to service land development behind Destiny Image on Walnut Bottom Road. She said that it had been reviewed by our attorney and Jim told the board that it looked good. Mr. Ginnick motioned to accept the easement from Mercy Place Ministries to CFJMA. Mr. Kater seconded the motion and it carried. Mrs. Morrison said that in the near future they would need a temporary construction easement from CFJMA to BPG to install the line.

Each board member received a copy of the 2007 "Chapter 94" Report for their review.

- Motion was given by Mr. Heckman to move into executive session at 6:28 p.m. to discuss personnel and contractual issues. Mr. Clapsaddle seconded the motion and it carried.
- Motion was given to come out of executive session at 7:18 p.m. by Mr. Clapsaddle and seconded by Mr. Heckman. Motion carried.
- Motion to adjourn the meeting at 7:18 p.m. was given by Mr. Clapsaddle and seconded by Mr. Kater. Motion carried.

Respectfully submitted,

Fred Clapsaddle, Jr.  
Secretary