

# **Cumberland-Franklin Joint Municipal Authority**

(July 13, 2023)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser	John Knutelsky
Angelique Brown	Mike Wadel
Steve Oldt	Randy Kendig
Steve Wolfe	Christopher Rockwell
Kristina Deutsch	Attorney Zachary Rice (Salzmann Hughes)
- Chairman Knutelsky extended a warm welcome to CFJMA's newest board member, Christopher Rockwell. Each person in attendance introduced themselves and welcomed Mr. Rockwell to the board. Mr. Rockwell then introduced himself; he was already familiar with some of the individuals present. He has been a member of the community and has worked for Snoke's Excavating and Paving, LLC. for approximately 28 years where he has recently become co-owner. He then thanked everyone for welcoming him. Christopher Rockwell replaced Benjamin Richardson and will finish Mr. Richardson's 5-year term, ending on December 31, 2024.
- Mr. Oldt motioned for the approval of the June 8, 2023 minutes and Mr. Kendig seconded the motion. Motion carried.
- There were no Public Comments.
- Under Correspondence, Dwain informed the board that CFJMA received a certificate for the Franklin County IMPACT! Grant (**see attached**) in the amount of \$199,000 with included all the Franklin County Commissioner's signatures. He reminded the board that this grant was to be shared with the Shippensburg Borough and used specifically for the Biosolids Project at the Waste Water Treatment Plant.
- Mr. Oldt motioned approval of the July 13, 2023 Treasurer's Report. Mr. Wadel supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had nothing to report. Attorney Rice advised Mr. Rockwell that due to his affiliation with Snoke's Excavating and Paving, LLC, and in accordance to the Ethics Act, He may have to recuse himself and abstain from future deliberations and board voting when it becomes a conflict of interest. Mr. Rockwell acknowledged and will refrain from voting if needed, upon Attorney Rice's recommendation.

- Under the Manager's Report, Dwain presented the following:
  1. Dwain informed the board members that the Airport Road Project is approximately 95% complete. He told the board that the project included its share of unforeseen problems. However, Snoke's Excavating and Paving, LLC, did a great job in resolving all those problems and he is very pleased with the work that they did. The only items remaining are some concrete work and grass seeding and then the project will be closed.
  2. Pumping Station #12 is the last station to have the fence and gate upgraded. 10 out of the 11 stations have already been upgraded. Dwain received an estimate from Nealy Fencing for approximately \$15,000. He mentioned that this item was included in the budget and was already board approved.
  3. Included in the board members packets was the 2022 Audit. He asked the board members to review it and contact him if they have any questions. The 2022 Audit will be on the agenda for the next meeting.
  4. Dwain plans to upgrade the old pumps at 5 of the main pumping stations. The plan is to upgrade one pumping station each year, with a project completion in 5 years. Pumping Station #2 is the first station to receive the upgrade. PS #2 will receive new pumps, new piping, new check and plug valves. This is a collaborative effort between CFJMA, Envirep/TLC and PSI Pumping Solutions, Inc. GMS Funding Solutions applied for a small sewer and water grant on CFJMAs behalf and if received it would expedite the project.

Lance Hoover was not at the meeting and there was no report.

- There was no Old Business.
- Under New Business, the 2022 Audit was already covered in the Managers Report, but Chairman Knutelsky had a question for Dwain about the Agreement between CFJMA and Shippensburg University which generated some board discussion.
- Mr. Rockwell motioned to adjourn the meeting at 6:22 p.m. Mr. Wadel supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary