

Cumberland-Franklin Joint Municipal Authority

(March 9, 2023)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Angelique Brown	John Knutelsky
Steve Oldt	Steve Wolfe
Robert (Jerome) Kater	Randy Kendig
Kristina Deutsch	Ben Richardson
Lance Hoover (HTE LLC)	Attorney Zachary Rice (Salzmann Hughes)
- Mr. Oldt motioned for the approval of the February 9, 2023 minutes and Mr. Wolfe seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Kater motioned approval of the March 9, 2023 Treasurer's Report. Mr. Oldt supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had the Franklin County IMPACT! Agreement from the ARPA, (American Rescue Plan Act) grant for CFJMA which will be used toward necessary upgrades at the Waste Water Treatment Plant. Mr. Wolfe asked how much was granted to CFJMA and if CFJMA tracks how much is distributed to each project. Attorney Rice answered Mr. Wolfe's question, responding that the amount awarded was \$199,000 and that in the grant it specifies where the monies are to be allocated. Attorney Rice then asked for a motion to ratify the execution of this agreement. Mr. Wolfe motioned, seconded by Mr. Oldt and the motion carried.
- Under Manager's Report, Dwain was not able to attend the meeting; in his place Angelique asked the board members if they would be able to attend the Annual Employee Appreciation Dinner at the University Grille on April 19, 2023 at 6:00pm.

Chairman Knutelsky then asked Lance if he had anything to report. Lance mentioned that CFJMA purchased two additional Flo Dar meters which will be installed. One meter will be placed in the Locust Street District and the other meter will be placed at PS# 4, making a total of 9 Flo Dar meters. He then updated the board on The Walnut Bottom Road Project.

There was a change order request from Rettew (Shippensburg Borough Authority's Engineer). They are requesting that two insert valves be replaced and recommended using different insert valves, which will cause a delay in the project and unexpected costs to CFJMA. The new recommended insert valves are more costly and the Highway Occupancy Permit (HOP) will need to be revised and resubmitted to Penn Dot. Mr. Wolfe asked Lance if all the permits were obtained for this project and Lance replied, "Yes, all the proper authorization and documentation has been received." Lance concluded his report with an update on the continued progress at the Waste Water Treatment Plant.

- Under Old Business, there was nothing to report.
- Under New Business, Mr. Oldt advised the board that the fees for Sewer Model Reviews have increased from the Cumberland County Planning Commission (CCPC) and he was concerned what impact that would have on CFJMA. Attorney Rice informed him those fees only apply to developers submitting subdivision plans, land development plans and sewer planning modules.
- Mr. Kater motioned to enter into executive session at 6:23 p.m. Mr. Richardson seconded the motion and it passed. At 6:27 p.m. Mr. Kater motioned to come out of executive session, seconded by Mr. Oldt. No action was taken after executive session.
- Mr. Richardson motioned to adjourn the meeting at 6:27 p.m. Mr. Oldt supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary