

# **Cumberland-Franklin Joint Municipal Authority**

(October 12, 2023)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, <i>Manager</i>	John Knutelsky, <i>Chairman</i>
Angelique Brown, <i>Asst. Manager/Treasurer</i>	Randall Kendig, <i>Secretary</i>
Steve Oldt, <i>Member</i>	Mike Wadel, <i>Assistant Secretary</i>
Steve Wolfe, <i>Member</i>	Christopher Rockwell, <i>Member</i>
Robert (Jerome) Kater, <i>Member</i>	Lance Hoover, <i>HTE LLC</i>
Kristina Deutsch, <i>Employee</i>	Attorney Zachary Rice, <i>Salzmann Hughes</i>
- Mr. Oldt motioned for the approval of the September 14, 2023 minutes and Mr. Wolfe seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Wadel motioned approval of the October 12, 2023 Treasurer's Report. Mr. Wolfe supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had nothing to report.
- Under the Manager's Report, Dwain presented the following:
  1. CFJMA's 2024 health insurance renewal has a 9.9% increase over the 2023 premium and depending on a refund, it could be a lower percentage rate for the year.
  2. The Audit by RKL LLP, formerly known as Rotz & Stonesifer, P.C, has been completed and CFJMA's contract with them is up for renewal. Dwain reached out to Michael Burhman with RKL LLP, for a quote on the next year's auditing costs. Mr. Burhman informed him that CFJMA pays the least of all their cliental and are that the most complicated municipality to deal with. He gave him a verbal quote for auditing costs, which was 80% higher than what CFJMA had been paying previously. This generated some board discussion and Chairman Knutelsky said," We may be a bit challenging, but I can't see us being overly challenging." He advised Dwain to "fish around a bit", and said, "it is worthy of looking around and shopping for a lower rate."
  3. Dwain informed the board members that the Airport Road Project has been inspected and is fully completed. We anticipate receiving the final pay application request from Snoke's Paving and Excavating, LLC, and then the final payment will be issued.

Dwain turned the meeting over to Lance Hoover and Lance gave his report to the board on the current projects CFJMA is involved with.

- There was no Old Business.
- Under New Business, **Resolution 2023-01 (see attached)** was brought before the board. This resolution is for the application of The Local Share Account Grant. If awarded, the grant money will be used for CFJMA's portion of the sewer upgrade for Food Lion (which is now Big Lots) located at 300 S. Fayette Street, Shippensburg. Mr. Kater made the motion to approve Resolution 2023-01 and Mr. Oldt made the second. Motion carried.
- Mr. Rockwell motioned to adjourn the meeting at 6:12 p.m. Mr. Wadel supplied the second and the motion was carried.
- Mr. Wadel then motioned to enter into executive session at 6:12, to discuss potential legal issues and direction for future planning for CFJMA. Mr. Kater made the second and the motion carried. Mr. Wadel motioned to come out of executive session at 7:22 and Mr. Kater made the second. Motion carried.

Respectfully submitted,

Randall L. Kendig, Secretary