

Cumberland-Franklin Joint Municipal Authority

(April 11, 2024)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, <i>Manager</i>	Robert (Jerome) Kater, <i>Member</i>
Angelique Brown, <i>Asst. Manager/Treasurer</i>	Christopher Rockwell, <i>Member</i>
John Knutelsky, <i>Chairman</i>	Steve Oldt, <i>Member</i>
Steve Wolfe, <i>Vice-Chairman</i>	Kristina Deutsch, <i>Employee</i>
Randall Kendig, <i>Secretary</i>	Attorney Zachary Rice, <i>Salzmann Hughes</i>
Mike Wadel, <i>Assistant Secretary</i>	Attorney James Podgorney, <i>Salzmann Hughes</i>
Lance Hoover, <i>HTE LLC</i>	
- Mr. Oldt motioned for the approval of the March 14, 2024 minutes and Mr. Wadel seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Under the Treasurer's Report, Assistant Secretary, Wadel had a question concerning the refund from the Cumberland County Sheriffs office. Angelique was able to answer his question sufficiently. Mr. Wadel motioned approval of the April 11, 2024 Treasurer's Report. Mr. Oldt supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice asked Dwain if he had heard anything from Shippensburg University since the last authority meeting. Dwain responded that the 1st Quarter bill will be sent to the University soon and that they are being billed as a regular metered customer, and he hasn't heard anything from them. Attorney Rice had no more questions and nothing to report.
- Under the Manager's Report, Dwain presented the following:
 1. He thanked the board members for the card and the floral arrangement, both expressing sympathy to him and his family on the loss of his dad, Dave Koser.
 2. He informed the board that Angelique Brown had the opportunity to attend a two day training seminar with Benecon, concerning our health coverage. He said it was very beneficial for the company and asked if there were any questions. There were no questions.
 3. He reported that Pumping Station #5, located along Route 11/Mt. Rock Road, had an electrical issue, which caused both control drives to burn up. The pumping station had stopped running and was completely shut down. CFJMA was able to temporarily hook up a bypass pump and keep the system operating until the drives can be replaced. PS #5 is one

of the main pumping stations on the list for rehabilitation. Chairman Knutelsky asked Dwain, "Whose drives are they?" and "What is the timeline for repairs?" Dwain responded that drives are made by Yaskawa and each drive costs approximately \$10,000. PSI Pumping Solutions Inc. will do the repairs of the drives, when they become available and the rest of the work will be done by CFJMA.

Dwain turned the meeting over to Lance Hoover and he gave an update to the board on the Chapter 94 report that was submitted to DEP. CFJMA's Chapter 94 is submitted to the Shippensburg Borough and attached to their Chapter 94 report because all of CFJMA's waste is discharged into the Borough's Waste Water Treatment Plant. Those reports were due March 31st. He asked the board if they had any questions regarding the Chapter 94 report. Chairman Knutelsky asked, "Did they have to buy or sell any credits?" Lance responded, "They were able to sell some phosphorus credits, but they were not actually able to sell every credit they had available for sale." Chairman Knutelsky then asked, "Can you carry those credits over?" Lance replied, "You cannot, you either utilize them, sell them or they get washed clean. Unfortunately, they do not carry over into the next year." Chairman Knutelsky had one last question, he said, "I would assume the line item regarding Shippensburg University will disappear?" Lance confirmed that Shippensburg University will not be referenced in the next year's report since they are regular metered customer. Chairman Knutelsky thanked Lance for the information and commented that the report was very interesting and thorough.

- Under Old Business, the Chapter 94 was already covered in Lance's report.
- Under New Business:
 1. The Girl Scouts requested an extended use of the CFJMA parking lot for their cookie sales. They would like to continue using the parking lot for weekend sales only, for the month of April, and the first two weeks in May. All the paperwork has been submitted for the board's approval. Mr. Kater made the motion to approve the extended use and Mr. Wolfe seconded. Motion carried.
 2. A request for disconnection of sewer service for 23 Airport Road was received. The property was recently purchased by a developer for the Normandy Lofts project. The mobile home was removed and the developer would like to disconnect service of the residential sewer lateral that serviced it. Dwain informed the board that all of the necessary paper work has been received, along with the \$25 disconnection fee, and with approval from the board, the 1 EDU (equivalent dwelling unit) would be returned to CFJMA. Mr. Wadel made the motion and Mr. Rockwell made the second. Motion carried.
 3. The Rate Study prepared by Lance Hoover, High Tide Engineering LLC, was presented to the board. Lance gave the board an overview of the study. He explained in detail all the projects that need to be done and how the cost of materials and chemicals has increased

significantly. The last time CFJMA had a rate increase was in 2014. This generated much discussion among the board and the conversation touched upon topics such as: Biosolids project, Meter A and grants, etc. Mr. Wolfe made the comment that he was opposed to a rate increase because the Treasurer's Report shows that there is money in the money market account. It was explained to Mr. Wolfe that the money in the money market account was already accounted for. The amount of the money market is equivalent to CFJMA's debt service. The reason behind this is, the return interest rate on the money market is at a very high rate, generating revenue and the amounts of the loans are at a very low interest rate. It was more cost effective to get low interest loans for the projects then it was to pay for them. The discussion continued on and each board member contributed to roundtable discussion. It was also mentioned that GMS has done an excellent job acquiring grant money for CFJMA. The meeting was brought to a close by Mr. Knutelsky and he advised the members to review the rate study and be ready to take action at the next meeting.

- Mr. Rockwell motioned to adjourn the meeting at 6:55 p.m. Mr. Kater supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary