

Cumberland-Franklin Joint Municipal Authority

(February 8, 2024)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, <i>Manager</i>	John Knutelsky, <i>Chairman</i>
Steve Oldt, <i>Member</i>	Randall Kendig, <i>Secretary</i>
Steve Wolfe, <i>Vice-Chairman</i>	Mike Wadel, <i>Assistant Secretary</i>
Christopher Rockwell, <i>Member</i>	Lance Hoover, <i>HTE LLC</i>
Kristina Deutsch, <i>Employee</i>	Attorney Zachary Rice, <i>Salzmann Hughes</i>
- Mr. Oldt motioned for the approval of the January 11, 2024 minutes under the condition that two corrections be made. Mr. Wolfe seconded the motion. Motion carried.
- There were no Public Comments.
- Under Correspondence, we received an invitation to attend the Shippensburg Chamber of Commerce Annual Awards Breakfast. The Breakfast will be held in the Tuscarora Room/Reisner Dining Hall at Shippensburg University on March 14th, 7:30 am to 9:30 am. Board members were asked to RSVP by February 29th to Angelique Brown.
- Under the Treasurer's Report, Chairman Knutelsky had questioned where the PA Small Water and Sewer Program grant money is listed on the report. Dwain responded that when the grant money is received, it will be reported under the "Sewer Revenue" section on the report. Chairman Knutelsky also asked if the grant money received would cover the cost for all the upgrades at the main pumping stations. Dwain responded and answered all his questions. Mr. Wolfe motioned approval of the February 8, 2024 Treasurer's Report. Mr. Wadel supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had provided each board member with a copy of the minutes from the CFJMA and Shippensburg University meeting on February 2nd, 2024. **(See attached)**. Attorney Rice provided an overview of the minutes and there were no questions.
- Under the Manager's Report, Dwain presented the following:
 1. He informed the board that the well pump located at 725 Municipal Drive has gone bad. The well is 700ft. deep and has a 5 horse power pump that pumps 35 gallons per minute. The water at this well is used to fill up the flush truck. Dwain contacted several companies but he

only received responses from two companies. Negley's Well Drilling, Inc. quoted to replace the pump, wire and galvanized pipe for \$17,878.55 and Knepper's Kleen Water LLC, quoted to replace the pump, wire and use heavy duty plastic pipe for \$10,784.18. This was not a budgeted item. Mr. Oldt motioned to use Knepper's Kleen Water LLC, seconded by Mr. Wolfe. Motion carried.

2. Dwain said that the Joint Committee had a meeting on January 16, 2024. The main purpose of the meeting was to discuss the Shippensburg Commons Project (formerly known as the Food Lion project), Schreiber Foods capacity increase request and borough lines/shared lines.

Dwain turned the meeting over to Lance Hoover and he went into further detail regarding the Shippensburg Commons Project. This generated much discussion among the board members. Lance and Dwain were able to answer the board member's questions and "what -if" scenarios. Chairman Knutelsky was able to bring the lengthy roundtable discussion to a close.

- There was no Old Business.
- Under New Business, the Girl Scouts submitted a letter requesting the use of the CFJMA parking lot for their cookie sales. Girl Scout Cookies would be available for purchase at the lot on the following weekends in March: 9-10, March: 10-12, 15-17, 22-24, 29-30, April 5-7, and April 12-13. The hours will be Friday, 5 pm to 8:30 pm, Saturday and Sunday; 9 am to 8:30 pm. Dwain informed the board that he had received the necessary documents: Certificate of Liability Insurance and the Signed Agreement. Mr. Wolfe motioned to allow the Girls Scouts use of the CFJMA parking lot, seconded by Mr. Rockwell. Motion carried.
- Mr. Rockwell motioned to adjourn the meeting at 6:50 p.m. Mr. Wadel supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary