

Cumberland-Franklin Joint Municipal Authority

(January 11, 2024)

- Chairman John Knutelsky called the annual Reorganizational meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street.

- Those present were:

Dwain Koser, *Manager*

Angelique Brown, *Asst. Manager/Treasurer*

Steve Oldt, *Member*

Christopher Rockwell, *Member*

Kristina Deutsch, *Employee*

John Knutelsky, *Chairman*

Steve Wolfe, *Vice-Chairman*

Randall Kendig, *Secretary*

Mike Wadel, *Assistant Secretary*

Lance Hoover, *HTE LLC*

Attorney Zachary Rice, *Salzmann Hughes*

- Chairman Knutelsky asked for nominations for Chairman; Mr. Oldt nominated John Knutelsky for Chair, seconded by Mr. Rockwell. Motion carried.

Chairman Knutelsky asked for nominations for Vice-Chairman; Mr. Wadel nominated Mr. Wolfe, seconded by Mr. Knutelsky. Motion carried.

Chairman Knutelsky asked for a nomination for Secretary. Mr. Wadel nominated Mr. Kendig, seconded by Mr. Rockwell. Motion carried.

Chairman Knutelsky asked for a nomination for Assistant Secretary. Chairman Knutelsky nominated Mr. Wadel, seconded by Mr. Kendig. Motion carried.

Chairman Knutelsky asked for nominations to reappoint Angelique Brown as Treasurer. Mr. Oldt made the motion, seconded by Mr. Kendig. Motion carried.

Officers for 2024 are as follows:

Chairman – John Knutelsky

Vice-Chairman – Steve Wolfe

Secretary – Randall L. Kendig

Assistant Secretary – Mike Wadel

Treasurer – Angelique Brown

Chairman Knutelsky made the recommendation to reappoint Mr. Zachary Rice, attorney with Salzmann Hughes, as our Solicitor, Dennis E. Black Engineering, Inc. as our Engineer, Lance Hoover, High Tide Engineering LLC, as our consultant and Mrs. Crystal Miller as our Open Records Officer. Mr. Wadel motioned to accept the recommendations and Mr. Rockwell supplied the second. Motion carried.

The Reorganizational meeting was closed at 6:05 pm, motioned by Mr. Wadel and seconded by Mr. Rockwell. Motion carried. Chairman Knutelsky opened the Regular Meeting and asked for a moment of silence and the pledge to the flag.

- Mr. Oldt motioned for the approval of the December 14, 2023 minutes and Mr. Wadel seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Kendig motioned approval of the January 11, 2023 Treasurer's Report. Mr. Oldt supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had nothing to report.
- Under the Manager's Report, Dwain presented the following:
 1. Kira, with GMS Funding Solutions, contacted Dwain regarding CFJMA's application for the PA Small Sewer and Water Grant. She informed him the grant for \$423,700 was awarded to CFJMA on December 19th. This grant money will be used for the necessary upgrades to the main pumping stations. Dwain and Lance met with representatives from Envirep, Inc. to initiate designs for 3 of the main pumping stations. Dwain expressed appreciation of GMS Funding Solutions and all their hard work on CFJMA's behalf. He informed the board that GMS is already working on the Local Share Account Grant (LSA). If received, this grant would be used to upgrade the sewer line at the Shippensburg Commons located at 300 N Fayette Street, previously referred to as the Food Lion Project.
 2. Dwain informed the board members that Attorney Zachary Rice drafted a letter to Shippensburg University on CFJMA's behalf. This letter has been sent to Matthew Dominick, Associate Director of Maintenance at Shippensburg University. Mr. Dominick will forward the letter to the appropriate staff and will keep the board informed when a meeting is scheduled.

Dwain turned the meeting over to Lance Hoover and he gave his report to the board on the current projects CFJMA is involved with.

- There was no Old Business.
- There was no New Business.
- Mr. Rockwell motioned to adjourn the meeting at 6:27 p.m. Mr. Oldt supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary