

Cumberland-Franklin Joint Municipal Authority

(July 11, 2024)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, <i>Manager</i>	Robert (Jerome) Kater, <i>Member</i>
Angelique Brown, <i>Asst. Manager/Treasurer</i>	Christopher Rockwell, <i>Member</i>
John Knutelsky, <i>Chairman</i>	Kristina Deutsch, <i>Employee</i>
Steve Wolfe, <i>Vice-Chairman</i>	Attorney Zachary Rice, <i>Salzmann Hughes</i>
Randall Kendig, <i>Secretary</i>	Attorney James Podgorney, <i>Salzmann Hughes</i>
Mike Wadel, <i>Assistant Secretary</i>	
- Mr. Wolfe motioned for the approval of the June 13, 2024 minutes and Mr. Rockwell seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Kater had a question regarding payment on June 6th to Cardmember Services in the amount of \$5,552.67. Dwain and Angelique were able to answer his question satisfactorily. Mr. Kater then motioned approval of the July 11, 2024 Treasurer's Report. Mr. Wolfe supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had nothing to report and chose to discuss the Release of Temporary Easement at United Business Park under New Business.
- Under the Manager's Report, Dwain presented the following:
 1. He reported that the new pumps for Pumping Station #5, located along Route 11/Mt. Rock Road, will be delivered next week. The installation for the pumps will be done by Pumping Solutions Inc. (PSI).
 2. Dwain informed the board members of the following steps that CFJMA has taken to notify their customers about the upcoming rate & penalty increase: It was publicized in "The News Chronicle", noted on the July customer bills (referring to the CFJMA website for details) and it is posted several places at the office. He also sent an email with the increase information to the local townships, Shippensburg University and Shippensburg Borough. In light of all of these measures that were taken, he asked the board if they wanted to send a mailer to each customer account holder notifying them of the rate & penalty increases. He expressed that it would be an additional expenditure and wanted feedback from the board if they wanted to incur this additional expense. This generated discussion amongst the board and, although

no action was taken, the consensus of the members was that it was not needed and that CFJMA had done its due diligence.

Lance Hoover, HTE LLC, was not in attendance and there was no report.

- There was no Old Business.
- Under New Business:
 1. Attorney Rice had the Release of Temporary Easement at United Business Park, Lot 8 **(see attached)**. He explained to the board that the temporary easement was needed for construction purposes when they were boring under Route 81 for the utility lines. The construction has been completed and the temporary easement should have dissolved when the work was completed. However, Lot 8 is now for sale and as a formality to the title company, the temporary easement needs to be extinguished. Attorney Rice explained that this release does not terminate the permanent easement Right of Way. The permanent easement will remain in full force and effect. Mr. Wadel made the motion to authorize the appropriate signatures for the Release of the Temporary Easement at United Business Park, Lot 8. Mr. Kendig made the second and motion carried.
 2. The CFJMA 2023 Audit was distributed to all the board members. Mr. Kater had a question regarding page 17, note 10- Related Party Transactions of the audit. His question was answered and he had no further questions.
- Mr. Rockwell motioned to adjourn the meeting at 6:24 p.m. Mr. Wolfe supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary