Cumberland-Franklin Joint Municipal Authority

(June 13, 2024)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, *Manager*
John Knutelsky, *Chairman*
Steve Wolfe*, Vice-Chairman*
Randall Kendig, *Secretary*
Mike Wadel, *Assistant Secretary*
Lance Hoover, *HTE LLC*
Christopher Rockwell, *Member*
Steve Oldt, *Member*
Kristina Deutsch, *Employee*
Attorney Zachary Rice, *Salzmann Hughes*
Attorney James Podgorney, *Salzmann*

- Mr. Wolfe motioned for the approval of the May 9, 2024 minutes and Mr. Oldt seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Wadel motioned approval of the June 13, 2024 Treasurer's Report. Mr. Wolfe supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice discussed Resolution 2024-01 as listed on the agenda, under Old Business.
- Under the Manager's Report, Dwain presented the following:
  1. He received a request to disconnect the sewer service at 1782 Orrstown Road. This property has recently changed ownership. The new owners plan to remove the two existing trailers and replace them with a single family home. Currently, this property has been allotted two Equivalent Dwelling Units (EDUs). If approved, the one EDU will remain, and the other one will be returned back to CFJMA. Mr. Wolfe motioned to allow the disconnection, seconded by Mr. Rockwell. Motion carried.
  2. GMS Funding Solutions applied for the PA Small Water and Sewer Program grant on CFJMA's behalf. In December of 2023, the grant was awarded to CFJMA. This grant is a reimbursement grant and will be used to upgrade several of CFJMA's pumping stations. GMS Funding Solutions has given CFJMA permission to proceed with the quote previously obtained from Envirep, Inc. (under the PA COSTARS contract) and to order the necessary equipment for those upgrades. The pumping stations affected are Pumping Stations #4, #8 and #10. Pumping Station #5 and #3 had already been repaired previously due to

unforeseen electrical malfunctions. PS #5 will have additional repairs and these repairs will not be covered under the grant money; they will be at CFJMA's expense.

3. He reported that the 2023 Audit has been conducted and is being finalized. It is anticipated that the Audit should be ready for review at July's Authority Meeting.

Dwain turned the meeting over to Lance Hoover and he updated the board on the Shippensburg Commons Project (previously referred to as the Food Lion Project) and the Capital Estates Project.

- Under Old Business, Attorney Zachary Rice presented **Resolution 2024-01**, Rates and Fees **(see attached)** to the board, and gave a brief overview of the resolution. Mr. Oldt motioned to approve Resolution 2024-01, seconded by Mr. Wadel. Motion carried.
- Under New Business, "Disconnection for 1782 Orrstown Road" was covered previously in the Manager's Report.
- Mr. Wolfe motioned to adjourn the meeting at 6:31 p.m. Mr. Rockwell supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary