

Cumberland-Franklin Joint Municipal Authority

(March 14, 2024)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, <i>Manager</i>	Robert (Jerome) Kater, <i>Member</i>
Angelique Brown, <i>Asst. Manager/Treasurer</i>	Christopher Rockwell, <i>Member</i>
John Knutelsky, <i>Chairman</i>	Steve Oldt, <i>Member</i>
Steve Wolfe, <i>Vice-Chairman</i>	Kristina Deutsch, <i>Employee</i>
Randall Kendig, <i>Secretary</i>	Attorney Zachary Rice, <i>Salzmann Hughes</i>
Mike Wadel, <i>Assistant Secretary</i>	Attorney James Podgorney, <i>Salzmann Hughes</i>
Lance Hoover, <i>HTE LLC</i>	
- Mr. Oldt motioned for the approval of the February 8, 2024 minutes under the condition that one correction be made. Mr. Wadel seconded the motion. Motion carried.
- There were no Public Comments. At this time, Attorney Zachary Rice took the opportunity to introduce Attorney James Podgorney. Attorney Rice informed the board that his associate would be observing tonight's authority meeting. The board then extended a friendly welcome to Attorney James Podgorney.
- There was no Correspondence.
- Under the Treasurer's Report, Vice-Chairman Wolfe had a question. He wanted to know how much money was in the money market account, but upon further review of the Treasurer's report, he was able to find the answer to his own question. Mr. Rockwell motioned approval of the March 14, 2024 Treasurer's Report. Mr. Kater supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice asked Dwain if he had heard anything from Shippensburg University after their February 2nd meeting. Dwain responded that the 4th quarter invoice has been paid, but there has been no further dialogue and that the ball is in their court. He informed the board that CFJMA will bill them as a regular metered customer for the 1st quarter of 2024, as per the discussion in the meeting. Attorney Rice had no more questions and nothing to report.
- Under the Manager's Report, Dwain presented the following:
 1. He informed the board that last weekend, Pumping Station #3 had an underground electrical power outage. The backup generator did kick on and CFJMA was able to temporarily hook up a bypass pump. Dwain told the board that as of today, PS #3 is now running as usual. Chairman Knutelsky asked Dwain, "What percentage of the work was done by CFJMA employees"? Dwain responded that CFJMA was able to do about 50% of the work. The rest

of the work was out of their wheelhouse and he informed them that Pumping Stations Inc. (PSI) needed to replace conduit and use a wire puller to pull out the wires. Permits were required; Penelec and inspectors with code alliance were also needed. Chairman Knutelsky commented, "Here is just a reflection of the type of talent that we have on our staff".

2. He reported that the Shippensburg Commons Project, formerly known as the Food Lion Project, is at the design phase. In order to keep the project costs minimal, he was looking for the board's approval to allow Lance (HTE LLC) and himself to do the conceptual design. That design would then be submitted to Wadel-Mell Inc. for final approval. He reminded the board that this is a shared project with the Borough of Shippensburg. The Borough Manager, Kevin Plasterer, was also in agreement with using Dwain and Lance's design in order to save costs. The other option would be to hire an engineer to do the design, which could be costly and Dwain commented that, "Either way, it was the board's decision". This generated much discussion among the board members. Mr. Wolfe expressed his opinion and felt since Dennis E. Black Engineering, Inc. is the engineer on record; they should be in charge of the project. Attorney Rice responded back that this is a shared project between CFJMA and the Borough of Shippensburg. The borough is responsible for 50% of the upgrades to the sewer line, and CFJMA is 50% responsible for the upgrades to the Waste Water Treatment Plant. This is not an exclusive CFJMA project and that the Borough has a say in the matter as well. Mr. Kendig asked if the Borough was doing their part and doing their own study and Lance replied, "Yes they are" and that "they hired a company to help them". After a very lengthy discussion which was encouraged by Mr. Wolfe, Chairman Knutelsky asked; "Has the board made a decision"? Mr. Oldt made the motion to use Dwain and Lance for the conceptual design and Wadel-Mell Inc. for the final design approval. Mr. Kater supplied the second. Mr. Wadel and Mr. Wolfe abstained from the vote, due to conflict of interest. Motion carried.
3. At last month's meeting, he reported that the well pump at 725 Municipal Drive broke and needed replaced. He had received two estimates and the board voted to use Knepper's Kleen Water LLC's estimate of \$10,784.18, since it was lower than the quote from Negley's Well Drilling, Inc. Dwain was happy to report that the total cost was only \$9,693.75, which was even lower than their original quote.
4. He mentioned that the main pumping station rehabilitation project is still ongoing and no new updates.

Dwain turned the meeting over to Lance Hoover and he gave his report to the board on the current projects CFJMA is involved with.

- There was no Old Business.

- Under New Business, The Chapter 94 report was placed at each board member's chair. The board members will be able to review the report, with questions or concerns to be addressed at the next authority meeting in April.
- Mr. Rockwell motioned to adjourn the meeting at 6:50 p.m. Mr. Wadel supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary