

Cumberland-Franklin Joint Municipal Authority

(May 9, 2024)

- Chairman John Knutelsky called the meeting of the Cumberland-Franklin Joint Municipal Authority to order at 6:00 p.m. in the office of CFJMA, 204 W. King Street, and asked for a moment of silence and the pledge to the flag.
- Those present were:

Dwain Koser, <i>Manager</i>	Robert (Jerome) Kater, <i>Member</i>
Angelique Brown, <i>Asst. Manager/Treasurer</i>	Christopher Rockwell, <i>Member</i>
John Knutelsky, <i>Chairman</i>	Steve Oldt, <i>Member</i>
Steve Wolfe, <i>Vice-Chairman</i>	Kristina Deutsch, <i>Employee</i>
Randall Kendig, <i>Secretary</i>	Attorney Zachary Rice, <i>Salzmann Hughes</i>
Mike Wadel, <i>Assistant Secretary</i>	Attorney James Podgorney, <i>Salzmann Hughes</i>
Lance Hoover, <i>HTE LLC</i>	
- Mr. Kater motioned for the approval of the April 11, 2024 minutes and Mr. Oldt seconded the motion. Motion carried.
- There were no Public Comments.
- There was no Correspondence.
- Mr. Oldt motioned approval of the May 9, 2024 Treasurer's Report. Mr. Wadel supplied the second and the motion carried.
- Under the Solicitor's Report, Attorney Zachary Rice had nothing to report.
- Under the Manager's Report, Dwain presented the following:
 1. He informed the board that the day after April's board meeting, the force sewer main line broke at Pumping Station #8. It took approximately 4 hours to repair and it was an unexpected cost of approximately \$10,000 to \$12,000.
 2. At the last month's meeting, he reported Pumping Station #5, located along Route 11/Mt. Rock Road, had an electrical issue causing the drives and the generator board to burn up. The drives have been replaced and PS #5 is now operating normally. This was also an unexpected cost of approximately \$25,000. Dwain is researching surge protectors for the drives so this doesn't happen again.
 3. Dwain said, the Shippensburg Commons project previously referred to as the Food Lion project, is in the final design phase. The plan was originally designed for a 27" pipe, but Shippensburg Borough requested to have the pipe size increased to a 30" pipe. The Shippensburg Borough would pay the cost difference to upgrade from a 27" line to a 30" line. The reason for the request is because Schreiber Foods is planning ahead and wants the capacity to allow for future growth.

4. He reported, the 2023 Audit has been conducted and should be finalized and ready to review at the June Authority Meeting.
5. Dwain reminded the board that the Joint Committee had their meeting on May 6th. He gave the board members an overview of that meeting. The joint committee discussed topics such as: the Shippensburg Commons Project, Schreiber Foods need for more capacity, Meter A flows with future planning and amending the 1977 Joint Agreement. This generated some discussion as well as some questions amongst the board. Mr. Wadel questioned if this resets the percentages for the shared lines and how would this agreement apply forty years from now? It was discussed how the 1977 Joint Agreement is antiquated and has been amended several times in order to stay with the current events. Chairman Knutelsky said, "it is one of the challenges of doing business and that this agreement needs to be ratified, and it needs to be done sooner than later." He then directed Attorney Rice to look into revamping the 1977 Agreement. He asked him to look into how much will it cost and how long will it take and to report back at next month's meeting.

Dwain turned the meeting over to Lance Hoover and he updated the board on the Capital Estates Project. He said that Pumping Station #14 now has a permit. He informed them that there will be a meeting next week with the developer, Lane Thrush, and the developer's engineer, Dennis E Black Engineering, Inc., to discuss the next phase.

- Under Old Business, the Rate Study, prepared by Lance Hoover, High Tide Engineering LLC was distributed to the board members at last month's meeting. At that meeting it was discussed that CFJMA has made no increases since 2014. The rate study generated discussion among the board members. After a lengthy discussion, the board decided to take action on the following:
 1. Developer Bond Rates- Mr. Wadel motioned to increase the linear footage to \$120/lf for utilities installed within non-Penn Dot roadways and \$150/lf for utilities installed within Penn Dot highways, seconded by Mr. Oldt. Motion carried.
 2. Penalty- Mr. Oldt motioned to increase the penalty rate from 5% to 10%, seconded by Mr. Kater. Motion carried.
 3. Commercial Rate- Mr. Oldt motioned Option #2 from the rate study, second by Mr. Rockwell. Motion carried. Option #2 rate increase schedule is as follow:

Year 1 "Residential user rate" (1st 12,000 gallons) + \$8.50 per every 1,000/gal

Year 2 "Residential user rate" (1st 12,000 gallons) + \$9.00 per every 1,000/gal

Year 3 "Residential user rate" (1st 12,000 gallons) + \$9.50 per every 1,000/gal

Year 4 "Residential user rate" (1st 12,000 gallons) +\$10.00 per every 1,000/gal

4. Residential Rate- Mr. Kater motioned Option #1 from the rate study, second by Mr. Rockwell. Motion carried. Option #1 rate increase schedule is as follow:

Year 1 - \$38 / month (\$114 / quarter)

Year 2 - \$39 / month (\$117 / quarter)

Year 3 - \$40 / month (\$120 / quarter)

Year 4 - \$41 / month (\$123 / quarter)

There was no increase to the permit fees and the Letterkenny District base rate was not affected. Mr. Kendig made the motion to start the rate increase effective 3rd Quarter 2024, seconded by Mr. Oldt. Motion carried. Attorney Rice will compose a resolution to include all the motions and it will be on the agenda for June meeting.

- Under New Business, Mr. Wolfe had a question regarding an email he received from GMS; Attorney Rice was able to answer his question satisfactorily.
- Mr. Rockwell motioned to adjourn the meeting at 7:05 p.m. Mr. Kater supplied the second and the motion was carried.

Respectfully submitted,

Randall L. Kendig, Secretary